

# **Emergency Procedures**

First Aid and Fire Evacuation



### **First Aid**

#### If a worker is injured and unable to walk to the First Aid Room

- 1. Safely proceed to the nearest Air Horn & Portable Fire Extinguisher (PFE) Station.
- 2. Sound the First Aid Alarm by making 3 short blasts of the Air Horn, repeating at regular intervals, until a First Aid Attendant arrives.

## 3 SHORT BLASTS = FIRST AID

(approx. 2 seconds per blast)



### Fire or Evacuation

#### If you discover a Fire

- 1. Safely exit the area and proceed to the nearest Air Horn & PFE Station.
- 2. Sound the Fire or Evacuation Alarm by pressing and holding the trigger on the Air Horn. Empty the Air Horn to ensure the maximum notification is given.

# 1 LONG BLAST = EVACUATE (Fire)

3. If you are not in danger, use the PFE to attempt to extinguish/control the fire.



4. Proceed to the Marshalling Point and cooperate with Site Supervisory Staff & Emergency Response Personnel.

#### If you hear the Fire and Evacuation Alarm

- 1. Stop what you are doing.
- 2. Proceed immediately to the Marshalling Point.



- 3. Check in with your Supervisor so they know you have safely exited the building.
- 4. Remain at the Marshalling Point until released by Site Supervisory Staff or Emergency Response Personnel.

The Site Superintendent or designate will contact Emergency Response Personnel.

## Dial 911 and report your emergency

Site Address