

SAFETY BULLETIN BOARD

Name: _____

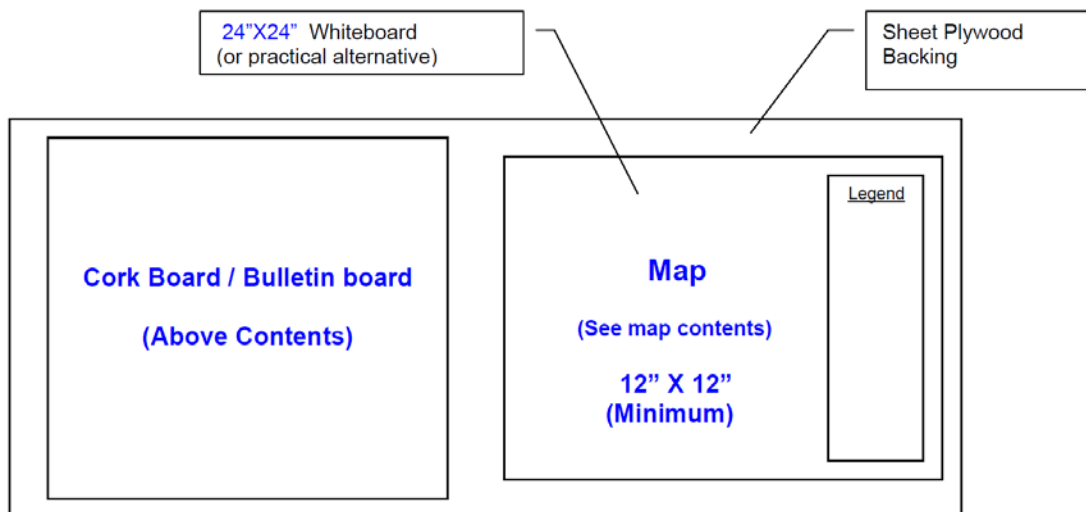
Project Name: _____

Construction of the Safety Bulletin Board should be assessed and constructed with particular consideration for the protection of its contents from weather. The protection portion of the board for weatherproofing can be addressed by preferably utilizing a Plexi-Glass covering, or a thick Poly covering, etc. The map portion of the board shall be made to allow for easy modifications as required. Updates of the program must be done as the job conditions warrant.

The safety board shall be mounted on or near the principal construction site shelter and / or as close to the main entrance of the site; and made easily accessible for workers, visitors, and inspectors to review. A sign must also be posted at the front (main) entrance stating “ALL Visitors Must Report To Site Office” to ensure that everyone entering the site will be introduced to the safety information this provides, along with assuring that everyone is given a site orientation.

The contents of the board shall include (but not limited to) the following information:

1. Prime Contractor, Site location address and Contact phone numbers
2. Site Specific Map indicating layout of site (see “Site Safety Plan Map Contents” next page)
3. Emergency Response; Evacuation Plan (see Appendix E), Emergency Contact Numbers (see Appendix D) and Route to Hospital
4. POSTED JOSH, Appendix K’s and K1 (Once a month)
5. Daily Inspection Report (see Appendix F)
6. Permits, Orders, Variances, Safety Bulletins, etc. City By-Laws / WorkSafeBC / Provincial regulation(s)
7. Ongoing details relating to site progress, site access, fire protection facilities, storage, etc.



The above diagram is the preferred layout. Construct and adjust size according to requirements.

Site Safety Plan Map Contents

(Should include the following or as site specifications require)

1. Prime Contractor and site location
2. Location of all construction fences / hoarding around job site
3. Location of sidewalks / covered walkways / walkways
4. Location of foot bridges and motor vehicle ramps / parking
5. Location of material and personnel hoist(s) and loading areas
6. Location of waste material chutes and containers
7. Location of construction material storage
8. Location of all cranes and hoists
9. Location of stand pipe system
10. Fire extinguisher and Air Horn sentries
11. Designated smoking area
12. Sidewalk(s), road and all traffic information
13. Entrance(s) and Exit(s) to site
14. First Aid Room and ETV location
15. Muster station
16. Temporary power panel and main breaker (where / when necessary)
17. Combustible material storage area
18. Out-of-Bounds or Off-Limit areas
19. Washroom facilities and lunch room area
20. Location of building progression (Update progress when / where required)
21. Traffic Control Program showing transition and termination areas (when / where required)
22. Location of excavation area (when / where required)
23. Buildings and landmarks (as progress dictates)
24. A legend referencing map symbol meanings used to mark certain items

Please note this map should be placed on the "Safety Bulletin Board" as close as possible to the entrance for visitor information and reference. The map should be a minimum of 12" x 12" or as large as possible (depending on site layout) to accommodate necessary items and be easily readable.