

Date: _____

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Inspection Record for Washroom Facilities

Employers must ensure washroom facilities are maintained in proper working order, kept clean and sanitary, and provided with the supplies necessary for their use. They must be serviced, cleaned, and sanitized as frequently as necessary to maintain them in a clean and sanitary condition. Sanitized means that surfaces have been treated by a process that destroys microorganisms that can cause disease or otherwise affect a worker's health.

With respect to the provision of supplies, each washroom should be provided with suitable waste receptacles and with the supplies necessary for the use of the facilities, such as a supply of soap or other hand sanitizer, toilet paper, and hand-drying towels or air dryers.

Recommended minimum for # of workers	<10	10 to 24	25 to 49	50 to 74	75 to 99	100 to 124	125 to 149	150 to 174	175 to 199
Facility Identifier									
Location within 60 m of workers and/or work areas									
Type flush, chemical, or handwash only									
If there are issues with any of the following items, inform the Site Management Team									
All items in proper working order Yes / No									
Clean and sanitary Yes / No									
Graffiti or damage describe if present									

Person performing inspection

Name: _____

Signature: _____

This record of inspection is to be kept for not less than 30 days from the date indicated above.