

Exposure Control Plan Checklist

This document may be used to evaluate an employer's exposure control plan and has been designed to ensure the safety of workers by facilitating general compliance with the OHS Regulation. It should not be considered an exhaustive list and further steps may be needed to ensure the safety of workers and compliance depending on the nature of the work to be done.

Project

Date

Notes:

The plan must be available in the workplace before work with a risk of exposure begins.

Contractor:

(see Trade List for Project or Purchase Order)

Employer :

(if different than Contractor – i.e. a subcontractor)

_

Statement of purpose and responsibilities

Is there a clearly stated purpose, and responsibilities for the employer, supervisors, and workers?

Risk identification, assessment and control

What are the hazards and how will they be controlled? The hierarchy of control should be addressed. Engineering -> Administrative -> then PPE

Are the controls evaluated?

Education and training

What education and training are required?

Written work procedures

This can refer to procedures or documents found elsewhere but the procedures need to be specific to the tasks, including instructions when any engineering control options are used to supplement PPE (e.g. the use and maintenance of local exhaust ventilation systems)

Hygiene and cleanup procedures

Is there specific clothing required, how will workers cleanup before meal breaks and at the end of each shift?

Health monitoring

Is there any specific health monitoring required?

Documentation

What records will be kept? Are they readily available?

- Record of instruction/training?
- · Respirator fit tests?
- Inspection / maintenance of equipment?
- Toolbox talks?

Annual review

Has the ECP been reviewed or updated within the past year?

POLYGON CONSTRUCTION MANAGEMENT LTD. Health & Safety Program Version 2025.05